

Indian Audit and Accounts Department  
International Centre for Environment Audit and Sustainable Development (iCED), Jaipur  
(Comptroller and Auditor General of India)

**Date- 07.03.2022**  
**Jaipur**

**Subject: iCED's Internship Scheme, 2022**

With the objective of providing a platform to young students, International Centre for Environment Audit and Sustainable Development (iCED), Jaipur has decided to host the Internship Scheme from **May 2022**. The scheme is for students pursuing courses in Environmental Science, Environment Management, Environment Audit, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management, Disaster Management and other such similar streams to develop awareness about the work of iCED, Indian Audit and Accounts Department, Public Accountability etc. with special emphasis on Environment Audit and Sustainable Development related themes.

iCED seeks to engage Indian nationals who are Graduates or are pursuing Post Graduate / Doctoral courses and enrolled in reputed University / Institution within India or abroad and preferably specializing in Environmental / Sustainable Development related streams, as “**Interns**”. These Interns shall be attached within the iCED and would be expected to supplement the capacity building processes, audit related processes, research work or environmental data analyses within iCED through collection and collation of information available either in-house or from the sources as directed by iCED. For the “Interns” the exposure to the international / national capacity building efforts and functioning of a Global Training Facility in the field of environment audit and sustainable development may be add-on in furthering their own career goals in Environment / Sustainable Development Sector or in International Organizations.

### Internship at iCED

<b>Purpose</b>	<p>The objective behind hiring interns would be:</p> <p>a. To allow young students to be associated with iCED / Indian Audit and Accounts Department for assistance in research activity, analysis in formulation of training products, delivery of training products, preparation of training material, <b>formulation of audit objectives/ areas for audit</b> etc. for mutual benefits.</p> <p>b. To provide a platform for students pursuing courses in Environmental Science, Environmental Economics, Environmental Law, Environment Management, Environment Audit, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management, Disaster Management and other such similar streams to develop awareness about the work of iCED, Indian Audit and Accounts Department, Public Accountability etc. with special emphasis on Environment Audit and Sustainable Development related themes.</p>
<b>Eligibility</b>	<p>Indian nationals who are Graduate or are pursuing Post Graduate / Doctoral courses in Environmental Science, Environmental Economics, Environmental Law, Environment Management, Disaster Management, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management studies in their curriculum in Universities / Institutions of National and International repute are eligible to apply. Those awarded “Junior Research Fellowship” by University Grants Commission (UGC) for research in these subjects would be preferred. In case there are more applications than required by iCED, screening of prospective interns would be done by applying appropriate methodology.</p>
<b>Duration</b>	<p>Duration of internship would be 2 months, which may be extended up to 6 months and begin from the month of <b>May 2022</b>.</p>
<b>Number of interns</b>	<p>Maximum two interns from one Institution / University would be selected for internship.</p>
<b>Token remuneration</b>	<p>The students would be allowed to use our logistical facilities to the extent of space, internet, library, computers and personal guidance and do their work in respect of their dissertation which would be related to our sphere of work.</p> <p>No remuneration would be payable to the interns if they are financed through various scholarships. A token remuneration @ Rs. 10,000/- per month would be offered to the interns for meeting the conveyance and other</p>

	<p>daily needs. It will be reduced to Rs.5000/- in case boarding and lodging is provided by iCED. However, the payment of monthly stipend would be clearly linked to the achievement of predetermined milestones in their project work.</p> <p>They have to perform tasks for iCED like assisting ongoing research activities, compiling research related inputs / analyses, assisting faculty in taking sessions, developing content, helping create / update / modify / analyse database, preparation of audit guidelines, audit objectives etc. The remuneration would be payable on satisfactory completion of prescribed milestones and on submission of their documented assignments including the interim documentation, if any, as may be prescribed in the beginning.</p> <p>In the event of those interns, holding at least Post-Graduate degree in relevant subject, being required to be faculty / co-faculty for training programmes at iCED they would be paid honorarium, irrespective of their financing status, as sanctioned by the Competent Authority. Interns will not be entitled to any other allowance / benefit beyond the above remuneration.</p>
<p><b>Boarding, Lodging and Transport Facility</b></p>	<ul style="list-style-type: none"> <li>• The interns may be provided concessional accommodation within campus of iCED.</li> <li>• They would also be allowed access to sports / recreation / canteen facilities and would be treated at par with iCED employees for the purpose of concessions offered, if any.</li> <li>• All other costs including travelling cost to and from iCED would be borne by the interns. If iCED is in position to accommodate them in the Bus service provided to staff, the same may be offered free.</li> </ul>
<p><b>Maintaining Confidentiality</b></p>	<p>Interns would be required to submit a declaration of respecting and maintaining confidentiality regarding the issues / information in respect of the functioning of the Comptroller and Auditor General of India which may be available to them due to their being associated with iCED or from sources iCED may refer them to. In particular, contents of documents / references / databases, etc. obtained from Indian Audit and Accounts Department shall not be shared / revealed by interns except with specific written approval of competent authority in iCED.</p>
<p><b>Nature of engagement</b></p>	<ul style="list-style-type: none"> <li>• The interns shall prepare the outline of the expected outcome of the project plan in pursuit, by discussing the same, with the Director General, iCED or the person authorised by him. The interns, shall then submit to the Research Section the execution part of the project plan, along with the time lines. The first month stipend shall be released subject to this submission.</li> <li>• After completion, the intern shall submit the project both in a hard copy and a soft copy to Director (T&amp;R). The same will be discussed in detail among the Research Section, in consultation with the interns.</li> <li>• The interns shall be attached to Sr.AO (Research) who shall ensure timely initiation of the work plan and final submission of the project report.</li> </ul>

	<ul style="list-style-type: none"> <li>• The interns would be mentored and monitored by the Director General and Director (T&amp;R), iCED, Jaipur,</li> <li>• Term of engagement may be altered at any time prior to ordering the engagement by Director General, iCED.</li> <li>• <b>The internship is neither a job offer nor an assurance of a job with iCED or any office under the CAG of India.</b></li> </ul>
<b>Submission of assignments</b>	<p>The output of the students work and the material collected by the student for completion of dissertation / research output would be shared by the student with iCED. The same should be provided by the student in a logically classified manner with a paper indicating how iCED / IAAD can utilise the material.</p> <p>Given the mentoring offered to the interns and the nature of the work, the right to intellectual property over the output will rest with IA&amp;AD department.</p>
<b>Certificate of Internship</b>	<p>Certificates (if any) will be issued to the interns on satisfactory completion of their internship and on submission of assignment and its evaluation by competent authority at iCED.</p>
<b>Selection</b>	<p>All the applications will be scrutinized primarily by a Screening Committee nominated by DG, iCED. Final selection decision would be taken by the Committee of Senior Officers where in DG, iCED would be one of the members.</p>
<b>Termination</b>	<p>The tenure of an intern may be curtailed / ended at any time if competent authority at iCED deems that the association with the intern is not in the interest of iCED / IAAD due to behaviour of the intern or for any other reason. Decision of the Director General, iCED in this regard would be final. If the intern whose association has been alienated continues to act in a manner as to give an impression of continuing to be associated with iCED / any officer under the CAG, the intern shall render himself / herself liable to appropriate legal action.</p>

**Disclaimer:** The interview board may at any time in its sole discretion change the conditions /rules set forth in the Internship Circular.

**PERFORMA OF APPLICATION FOR INTERNSHIP SCHEME 2022**

Name :

Address for correspondence :  
(with contact no.)

E-mail address :

Date of Birth :

Nationality :

Educational Qualification :  
(Starting from 10<sup>th</sup> onward)

Sl. No	Name of Board/ University/Institute	Examination	Year of Passing	Division Obtained With Percentage	Subjects

Course presently pursuing, the :  
University/Institute and its duration  
(Letter from the present institution  
Indicating his/her status to be enclosed)

Period for which internship applied :  
(2-6 months only)

Areas of interest in which :  
Internship is required (Indicate 3 options  
Out of the list on page 2); give a preliminary outline  
Of the proposed project in 200 words max.

Why do you want to join this internship:

In the chosen area  
(In brief not exceeding 100 words)

Two recommendations (not exceeding :  
500 words each) from Professors/Guide/  
Employer/Peer

**Undertaking:**

I \_\_\_\_\_ Son/Daughter \_\_\_\_\_ of  
Shri \_\_\_\_\_  
Age \_\_\_\_\_ resident of \_\_\_\_\_  
hereby

Declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

**(Signature)**

**Date:**

N.B: Application should be filled by typing in the above Performa only: no other format will be accepted. Application filled by hand will not be accepted.

**List of Potential Areas for Research Internship**

1. Exploration of sources of Environmental Data and its Analysis using Information Technology
2. Environmental Risk Analysis of various States / Regions of India based on DPSIR (Driving Force-Pressure-State-Impacts-Response) and other similar Frameworks / tools
3. Background Studies / Position Papers, of following environmental issues, so as to assist Risk Analysis in governance of the said issue for identification of risk areas and preparation of Audit Guidelines (Advisory Guides) for audit of such issue:
  - a. Climate Change & Climate Finance, Carbon capture technology, Green finance mechanism etc.
  - b. Implementation of Agenda 2030 (Sustainable Development Goals) and environmental conservation
  - c. Sustainable Agriculture
  - d. Natural Calamities viz. Forest Fires, Earthquakes, Floods, flash floods, permafrost issues, Tsunamis etc.

- e. Water Quality / Water Pollution, Groundwater Issues, Sewage, Drainage system, Sanitation, reduction of lakes.
  - f. Forest ecosystem loss and Conservation (Green India Mission, Afforestation programmes)
  - g. Conservation of Biodiversity and wetlands/mangrove forests
  - h. Coastal ecology, Coastal Zone Regulation and Management and Marine Ecosystem
  - i. Air Pollution (Smart Urban Green Community- SUGC, Urban heat island)
  - j. Environmental Impact Assessments
  - k. Waste Management (Plastic, E-waste, Biomedical, Demolition waste etc.)
  - l. Industrial & Noise Pollution
  - m. Environmental Issues Associated with Infrastructure Development
  - n. Land Use and Land Management Practices and land degradation in Environmental Perspective
  - o. Implementation of Sustainable Development Goals in India / State
  - p. Integrated and Sustainable Human Settlement planning and management in Urban Areas
  - q. Sustainable Transport (Mass rapid transportation, Bharatmala project)
  - r. Sustainable / Renewable Energy with special focus on solar energy, wind energy, tidal energy, marine fossil fuels etc. (Green Hydrogen, Jawaharlal Nehru National Solar Mission- JNNSM)
  - s. Sustainable Fisheries Management
  - t. International Environmental / Multilateral Accords and actions taken by India-Gap Analysis
  - u. Corporate Social Responsibility and Environmental Protection
  - v. Environmental Impacts of Illegal Mining and their mitigation
  - w. Regulatory Authorities and Bodies in the field of environment and sustainable development
4. Development of Training Modules and Training Material on above subjects / group of subjects
  5. Development of Case Studies, for training purpose, based on previous Audit Reports/ Independent Evaluation Reports / good practices in environmental governance